

FINAL ACTION MEMO
Planning Commission Meeting of May 26, 2026

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> • Meeting called to order at 6:00 p.m. by Chair Carrazana • PC members present: Mr. Carrazana; Ms. Firehock; Ms. Brown; Mr. Clayborne; Mr. Moore; and Mr. Murray • Member absent: Ms. King • Mr. Murray (via Zoom) asked to participate remotely from his home in Albemarle County, due to a personal reason. On motion by Commissioner Moore, seconded by Commissioner Firehock, the Commissioners present voted 5:0 (Commissioner King absent) to allow Commissioner Murray's remote participation. • Staff members present were Michael Barnes, Kevin McDermott, Margaret Maliszewski, Rebecca Ragsdale, Francis MacCall, Andy Herrick, and Carolyn Shaffer 	
2. Establish Quorum	
3. Public Comments	
<p>4. Consent Agenda: Approval of Minutes for May 12, 2026</p> <p>Action: On motion of Commissioner Clayborne, seconded by Commissioner Firehock, the Planning Commission approved the Minutes of the May 12, 2026, meeting by a vote of 6:0 (Commissioner King absent).</p>	<p><u>Clerk:</u> Post to website</p>
<p>5. Public Hearing</p> <p>5a. TA-2025-00004 Add a New Category of County-wide Certificate of Appropriateness for Rooftop Solar Installations in the Entrance Corridors Resolution of Intent to amend the ordinance to add a new category of County-wide Certificate of Appropriateness for rooftop solar installations in the Entrance Corridor Overlay District (Margaret Maliszewski)</p>	<p><u>Clerk:</u> Forward the Planning Commission's recommendation to the Board of Supervisors ahead of the Board's public hearing on this application.</p>

<p>Action: On motion of Commissioner Brown, seconded by Commissioner Clayborne, by a vote of 6:0 (Commissioner King absent), the Planning Commission recommended approval of TA-2025-0004.</p> <p>5b. ZMA-2025-00007 and SUB-2025-00239 Windy Knoll MAGISTERIAL DISTRICT: White Hall PARCEL ID: 056000000096A0, 056000000096B1, and 056000000096B2 ADDRESS: 320 and 325 Windy Knoll Lane (Rebecca Ragsdale)</p> <p>Action: On motion of Commissioner Murray, seconded by Commissioner Clayborne, by a vote of 5:1 (Commissioner King absent, Commissioner Moore dissenting), the Planning Commission recommended denial of ZMA-2025-00007 Windy Knoll due to the lack of community dialogue, the layout of the project, storm water concerns, and the lack of separation of the proposed development from the property's boundaries.</p> <p>Action: At the request of the applicant, on motion of Commissioner Murray, seconded by Commissioner Clayborne, by a vote of 6:0 (Commissioner King absent), the Planning Commission indefinitely deferred SUB-2025-00239 Windy Knoll Planting Strip and Sidewalk Waiver.</p>	<p><u>Clerk:</u> Forward the Planning Commission's recommendation to the Board of Supervisors ahead of the Board's public hearing on this application.</p>
<p>6. Committee Reports:</p> <p>Commissioner Moore: provided an update on the LUEPC meeting.</p>	<p><u>Clerk:</u> None.</p>
<p>7. Review of Board of Supervisors Meeting: Mr. Barnes reviewed the May 20, 2026, Board of Supervisors meeting.</p>	<p><u>Clerk:</u> None.</p>
<p>8. New Business:</p>	<p><u>Clerk:</u> None.</p>
<p>9. Old Business:</p>	<p><u>Clerk:</u> None.</p>
<p>10. Items for follow-up</p>	<p><u>Clerk:</u> None.</p>
<p>Adjournment: The meeting adjourned at 8:40 p.m. until June 9, 2026, at 6:00 p.m.</p>	